

LIMESTONE COUNTY
200 West State Street
Suite 101
Groesbeck, Texas 76642

HOW TO OBTAIN A PERMIT FOR AN ON-SITE SEWAGE FACILITY

SINGLE FAMILY RESIDENTIAL FEE: \$310.00 ALL OTHER TYPE SYSTEMS FEE:\$510.00
Commercial, including multi-family dwellings

- Obtain an application from Limestone County.
- Have appropriate individual (Registered Sanitarian, Professional Engineer, or Licensed Installer) perform mandatory soil identification procedure.
- Have appropriate individual prepare planning materials. Professional design (R.S., P.E.) is required for proprietary and non-standard systems.
- Every OSSF must have an approved floodplain. This may be submitted and paid for online prior to filing your septic application OR you may submit and pay for your floodplain application at the same time as your septic application if you prefer. (\$25)
- All Aerobic systems must have an Affidavit to the Public recorded with the County Clerk's Office prior to the OSSF application being filed.
- Submit completed application and technical information sheet (in property owner's name) with **all pages in intact**. Include the appropriate fee and **one copy each** of the following: **1)** planning materials; **2)** site and soil evaluation; **3)** accurate directions to the site must be included; **4)** 2-year Maintenance Contract for Aerobic OSSF.
- Plans and application will be received by Limestone County staff. Non-standard system plans may be reviewed by TCEQ staff in Austin.
- Upon approval, an Authorization to Construct will be issued. The Authorization to Construct is valid for one year from the date of issuance.
- Begin construction. An inspection of the installation is required **before** covering of the system. Contact our office at least **5 business days** in advance to arrange an inspection.
- After successful inspection, a Notice of Approval will be issued to the owner within approximately 5 business days.
- NOTE:** A re-inspection fee equal to one-half ($\frac{1}{2}$) of the permit amount must be paid by the installer for each time the system must be re-inspected. All fees must be paid before a Notice of Approval will be issued.

ALL FEES SHALL BE PAID BY PERSONAL CHECK, CASHIER'S CHECK, OR MONEY ORDER. NO CASH WILL BE ACCEPTED. MAKE CHECKS PAYABLE TO LIMESTONE COUNTY.

- NEW INSTALLATION
- MODIFICATION

LIMESTONE COUNTY
APPLICATION FOR ON-SITE SEWAGE FACILITY
NEW CONSTRUCTION AND MODIFICATION

COUNTY USE ONLY
APPLICATION NO.

LIMESTONE CO. REGION NUMBER

DATE

AMOUNT

1. PROPERTY OWNER'S NAME: _____
(LAST) (FIRST) (MIDDLE)

2. PERMANENT MAILING ADDRESS: _____

(CITY) (STATE) (ZIP)

3. TELEPHONE NO. (DAYTIME): (_____) _____

4. SITE ADDRESS: _____

5. LEGAL DESCRIPTION: Sec. _____ Block _____ Lot _____ Date _____

SUBDIVISION: _____

OTHER THAN SUBDIVISION: ACREAGE _____ SURVEY _____

6. SOURCE OF WATER: Private Well Public Water Supply _____
(Name of Supplier)

7. SINGLE FAMILY RESIDENCE: No. Of Bedrooms _____ Living Area (sq.ft) _____

8. COMMERCIAL/INSTITUTIONAL (including multi-family residence) TYPE: _____

NO. OF EMPLOYEES/OCCUPANTS/UNITS: _____ DAYS OCCUPIED PER WEEK _____

9. SITE EVALUATOR: _____ CERTIFICATION NO. _____

10. DESIGNER: _____ LICENSE NO. (PE or RS): _____
PHONE NO: _____

11. INSTALLER: _____ REGISTRATION NO: _____
PHONE NO: _____

I certify that the above statements are true and correct to the best of my knowledge, Authorization is hereby given to the Limestone County Designated Representative to enter upon the above described property for the purpose of lot evaluation and inspection of on-site sewage facility and that a permit to operate the facility will be granted following successful inspection of the installed system which indicates that the system was installed in compliance with Limestone County's On-Site Sewage Facility Rules, TAC 30, Chapter 285..

12. _____
(SIGNATURE OF OWNER)

(DATE)

**LIMESTONE COUNTY
ON-SITE SEWAGE FACILITY
TECHNICAL INFORMATION FOR PERMIT**

APPLICATION # _____

**DO NOT BEGIN CONSTRUCTION PRIOR TO APPLICATION APPROVAL. UNAUTHORIZED
CONSTRUCTION CAN RESULT IN CIVIL AND/OR ADMINISTRATIVE PENALTIES.**

OWNER'S NAME: _____ **COUNTY:** _____

Professional design required? Yes No If yes, professional design attached: Yes No

I. Sewer (House drain):

TYPE AND SIZE OF PIPE: _____ **SLOPE OF SEWER PIPE TO TANK:** _____

II. DAILY WASTEWATER USAGE RATE: Q= _____ (gallons/day)

WATER SAVING DEVICES: Yes No

III. TREATMENT UNIT:

A. SEPTIC TANK:

***TANK DIMENSIONS:** _____ *** LIQUID DEPTH (BOTTOM OF TANK TO OUTLET)** _____

***SIZE REQUIRED:** _____ ***SIZE PROPOSED:** _____

B. AEROBIC:

***MANUFACTURER:** _____ ***MODEL #:** _____

***SIZE REQUIRED:** _____ ***SIZE PROPOSED:** _____

***RETREATMENT TANK:** Yes No

C. OTHER: _____

(Please attach description)

IV. DISPOSAL SYSTEM:

TYPE: _____

***AREA REQUIRED:** _____ *** AREA PROPOSED:** _____

V. ADDITIONAL INFORMATION:

NOTE – THIS INFORMATION MUST BE ATTACHED FOR REVIEW TO BE COMPLETED.

- A. SITE EVALUATION
- B. PLANNING MATERIALS
- C. WATER WELLS LOCATED ON PROPERTY

The attached checklist details those items that must be addressed under each of these categories.

DESIGNER'S SIGNATURE

REGISTRATION NO.

DATE

OSSF Site Evaluation

Site Evaluator Information:

Applicant Information:

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Registration Number: _____

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____

Property Location:

Installer Information (If Known):

Lot _____ Blk. _____ Sec. _____ Subdivision _____
 Address _____
 County: _____
 City _____ Zip Code _____
 Lot Size: _____ acres or _____ sq. ft.
 Additional Information: _____

Name: _____
 Company: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____ Fax: _____

Proposed Excavation Depth: _____

Soil Analysis Requirements:

- At least two soil excavations must be performed on the site, at opposite ends of the proposed disposal area. The location of all soil boring or backhoe pits must be shown on the site drawing.
- For subsurface disposal, soil evaluations must be performed to a depth of at least two feet below the proposed excavation depth.
- Describe on the form each soil horizon and identify any restrictive features or evidence of groundwater. Also, indicate the depth at which such features or evidence appear.

Soil Boring Number _____

Soil Class _____

Depth (Feet)	Textural Class	Structure (if applicable)	Drainage (Mottles/Water Table)	Restrictive Horizon	Comments
0					
1					
2					
3					
4					
5					

Soil Boring Number _____

Soil Class _____

Depth (Feet)	Textural Class	Structure (if applicable)	Drainage (Mottles/Water Table)	Restrictive Horizon	Comments
0					
1					
2					
3					
4					
5					

CONTINUED ON THE REVERSE SIDE

Limestone County Texas Floodplain Permit Application

FLOODPLAIN ADMINISTRATION, LIMESTONE COUNTY, TEXAS



\$25.00 Permit Fee

Application # _____

Please submit completed form to matt.groveton@co.limestone.tx.us or fax to (254) 227-6077
 All information requested below is mandatory to properly ID the property. Incomplete forms are rejected.

1. Name of Applicant: _____ **Phone #:** _____

Mailing Address: _____ **Email:** _____

If the property was obtained less than 12 months ago, who was the previous owner? _____

2. Location of Property

If located in a subdivision:

Please provide plat, map or Limestone Parcel ID number of the property, if available.
 To speed this process along, go to www.limestonecad.com and do an owner search or map search to find your property and obtain the Limestone Parcel ID number. If all else fails, call the Limestone Appraisal District at (254) 729-3009.

Name of subdivision	Section No.	Block No.	Lot No.
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If NOT located in a subdivision:

Name & No. of Survey/Abstract	Acreage
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Location Description (attach a vicinity map) Please be as specific as possible including nearest LCR and adjacent property.

3. Nature of Proposed Development (check and complete all that apply)

- Residential Placement of Fill Other New Construction
- Alteration of a Natural Waterway or Drainage Course Substantial Improvement to existing structure
- Non-Residential - Name & Type of Business: _____

WARNING: Please read and acknowledge The flood hazard boundary maps and other flood data used by the Limestone County Floodplain Administrator in evaluating flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of an exemption certificate does not imply that developments outside the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of an exemption certificate shall not create Liability on the part of Limestone County, the Limestone County Floodplain Administration, or any officer or employee of Limestone County in the event of flooding or flood damage does occur. Additional federal, state or local permits may be required.

Signature: _____ Date: _____

4. APPLICANT WILL PROVIDE ONE COPY OF PLANS & SPECIFICATIONS OF THE PROPOSED CONSTRUCTION, IF IN A FLOODPLAIN.

FOR USE BY FLOODPLAIN ADMINISTRATOR

Is the property located in an identified flood hazard area? Yes No
 Is the property located in the floodway? Yes No

FIRM Zone Designation is: _____ FIRM Panel No. _____ Dated _____

Base Flood Elevation at the site is _____ ft NGVD (MSL) or is unavailable _____

Is additional information required (including Letter of Map Change)? Yes No

Ensure that applicant is receiving the necessary federal, state or local permits. Yes No

- Variance Issued
- Permit Application Approved
- Permit Application Denied

Floodplain Administrator: _____ Date: _____

THIS PERMIT IS VALID FOR ONE YEAR FROM THE DATE ISSUED & WILL NEED TO BE RENEWED IF WORK IS NOT COMPLETED AT THAT TIME

ONE REMINDER, MANY FLOODPLAIN PERMITS TAKE TIME TO RESEARCH SO SUBMIT AT LEAST 4 DAYS PRIOR TO CONSTRUCTION

AFFIDAVIT TO THE PUBLIC

THE COUNTY OF LIMESTONE
STATE OF TEXAS

Before me the undersigned authority, on this day personally appeared _____
(Name of homeowner (s)) who, after being by me duly sworn, upon oath states that he/she is the owner
of record of that certain tract or parcel of land lying and being situated in Limestone County,
Texas, and being more particularly
described as follows:

Legal description of property:

The undersigned further states that he/she will, upon sale or transfer of the above-described property,
request a transfer of the OSSF permit to operate such DRIP IRRIGATION SYSTEM to the buyer or
transferee. Any buyer or transferee is hereby notified that in accordance with Chapters §285.33(b,3,C)
and §285.7(f) of the Texas Administrative Code, ongoing maintenance shall be provided by a
maintenance company for use of the system:

- 1.) The owner of each drip irrigation system shall continuously maintain a signed written contract
with a valid maintenance company and shall submit a copy of the contract to Limestone County,
200 W. State St., Suite 101, Groesbeck, Texas 76642.
- 2.) If the property owner or maintenance company desires to discontinue the provisions of the
maintenance contract, the maintenance company shall notify, in writing, Limestone County
Designated Representative at least 30 days prior to the date service will cease.
- 3.) If a maintenance company discontinues business, the property owner shall within 30 days of
the termination date, contract with another approved maintenance company and provide
Limestone County with a copy of the newly signed maintenance contract.

For more information concerning the rules or regulations on surface application on-site wastewater
treatment systems, please contact the Designated Representative at Limestone County, 200 W. State
St., Suite 101, Groesbeck, Texas 76642.

WITNESS MY/OUR HAND(S) on this _____ day of _____, _____.

Notary Public, State of Texas

(Signature of Homeowner(s))

Notary's Printed Name

(Seal)

Commission Expires