



LIMESTONE COUNTY JUSTICE OF THE PEACE PRECINCT 2

Judge Mike Bell

P.O. Box 194 · 206 Bell Street, Coolidge, TX 76635 · 254-786-4938

NOTICE OF EMPLOYMENT OPPORTUNITY

The Limestone County Justice of the Peace Precinct 2 Office is now accepting applications for the position of full-time court clerk. Applications may be picked up at the Limestone County Precinct 2 Annex, or can be downloaded on the Limestone County website <https://www.co.limestone.tx.us/page/limestone.Jobs.Openings>.

Applicants must meet the following criteria:

- Minimum of a high school diploma or GED
- Must have good standings with previous employers
- Experience with computers, fax machines, copiers, scanners, Microsoft Word and Excel
- Experience with computer data entry and general office procedures
- Able to interact with customers in a friendly, courteous and efficient way
- Must have verifiable references

If you have any other questions, you may make contact via email at

devin.woodall@co.limestone.tx.us or by phone 254-786-4938.